

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, FEBRUARY 21, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

**CALL TO
ORDER**

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Seth Barrows
Mrs. Tammie McCauley
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Drew, to adjourn to Executive Session at 6:01 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss the appointment of a particular person.
 - To discuss the employment of an architect firm.

Yes-7, No-0

EXECUTIVE SESSION

- Motion made by Drew, seconded by Youngs, to adjourn Executive Session at 6:45 p.m.

Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Milk reconvened the meeting 6:46 p.m.

RECONVENE

- None.

**ADD/DELETIONS
TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by Drew, seconded by Barrows, to approve the following placement(s):
#710125216; #710023364; #710023067; #710023761;
#710023664; #710022495; #710023773; #710023777;
#710123631; #710125217; #710021947; #710022330;
#710023364; #710123442; #710123542; #710023155;
#710022029; #710023195; #710022476; #710022480;
#710022225; #710023718; #710022533; #710023415;

**SPECIAL EDUCATION
PLACEMENTS**

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- #710023067; #710022495; #710023768; #710023761;
#710023664; #710123583; #710123631; #710124217;
#710021947; #710022330; #710022344; #710022621;
#710023777; #710023773; #710023420; #710023067.
Yes-7, No-0

**APPROVE MINUTES
1/17/18 MTG.**

- Motion made by Youngs, seconded by McCauley, to approve the minutes of the Regular Board Meeting held on Wednesday, January 17, 2018 as presented.
Yes-7, No-0

CALENDAR:

- February 22 – 11th Grade Parent Information Night – 6:30 p.m. - Chorus Room
- February 23 – BTD Health Insurance Consortium Mtg.– 6:30 p.m.
- February 27 – Bus Vote – 11:00 a.m. – 8:00 p.m.- Auditorium Lobby
- February 27, 28, March 1 – Greene Scholarship Cmte. Phone-A-Thon – 4:00 – 8:00 p.m.
- February 28 – Budget Cmte. Meeting – 4:00 p.m.
- March 6 – PTO Meeting – 3:30 p.m. – Primary Library
- March 7 – Board of Education Meeting – 6:00 p.m.
- March 9 – Staff Development Day (*May be changed*)
- March 9, 10, 11 – Footlights’ Production – *Meet Me in St. Louis*
- March 12 – Kindergarten Parent Information Night – 6:30 p.m.- Primary School
- March 13 – Nat’l. Jr. Honor Society Inductions – 6:30 p.m. – Auditorium
- March – 14 – Budget Committee Meeting – 4:00 p.m.
- March 16, 17 – All County Chorus – Oxford
- March 21 – Board of Education Meeting – 6:00 p.m.
- March 21 – Discovery Night – 6:30 – 7:30 p.m. – Intermediate School
- March 22 – Music in Our Schools Concert – 7:00 p.m. – Auditorium
- March 26-30 – Spring Recess & Good Friday

**PUBLIC COMMENT:
LINDA GARBARINO**

- Linda Garbarino, Primary Teacher, invited Board members and Administrators to sign up to read a Dr. Seuss book to students next week during their “Read Across America” celebration.

SERANDA BARTON

- Seranda Barton, Modified Field Hockey Coach, thanked the Board for allowing her to coach. She enjoyed the experience, athletes did well (9-1 record) and is looking forward and making plans for next year’s season.

**REPORTS:
BUILDING & GROUNDS
MR. ABBEY**

- Gerald Abbey, Interim Facilities Director, reviewed a Buildings and Grounds Report which outlined activities completed and ongoing work within his department. Some of those activities included:

- remodeling staff bathroom off the boiler room;
- continued clean out of storage areas throughout the district;
- replacing ceiling tiles and possibly floor in the press box;
- investigating repair or replacement of heat pumps in the “red tile lobbies”;
- cleaning of trench drains at the bus garage;
- snow and ice removal;
- addressing HVAC issues and maintenance.

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- Board member Drew suggested instead of using Mr. Rooter For jet vac cleaning, the district could look into a shared services with the Town for that maintenance.

- **Building & Grounds Committee:** Board member Drew reported on the following items from the committee's recent meeting:

**BOARD COMMITTEE
REPORTS:**

- Still considering moving forward with a small capital project (\$100,000) and identifying areas to be addressed.
- Projects being considered are: updating the emergency stand-by generator to power the entire MS/HS campus; replacing carpeting in the choral room and band storage; and flooring in the wrestling room.
- Small capital projects will be used to address maintenance needs throughout the district. Each project can only address one campus at a time.
- 90% of the cost is received through state aid the following year. If these projects are done continually, the refunded funds can be used to help fund the next project.

- Board member Drew also commented on the excellent job the custodial staff are doing in cleaning up after the various athletic events.

- Nothing.

TRANSPORTATION:

- The Superintendent of Schools recommends the following Board actions:

**EDUCATION &
PERSONNEL:
ACADEMIC CALENDAR
MODIFICATION**

- Motion made by Youngs, seconded by Burghardt, to modify the 2017-2018 academic calendar by changing the March 2018 Superintendent's Conference day from March 9, 2018 to March 16, 2018.

Yes-7, No-0

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Burghardt, to approve the request of Tim Neville, Custodian, to Withdraw twenty-five (25) days covering the period of January 25, 2018 through March 1, 2018.

**NON-INSTRUCTIONAL
SICK BANK REQUEST-
TIM NEVILLE,
CUSTODIAN**

Yes-7, No-0

- Motion made by Youngs, seconded by McCauley, to approve the Trip Request of the band to go to Philadelphia, PA on April 6, 2018 to see a performance of the Philadelphia Orchestra.

**TRIP REQUEST- BAND
TO PHILADELPHIA, PA**

Yes-7, No-0

- Motion made by Youngs, seconded by McCauley, to approve the Trip Request of the chorus to go to Macungie, PA to participate in the Music in the Parks Festival on May 19, 2018.

**TRIP REQUEST-
CHORUS TO
MACUNGIE, PA**

Yes-7, No-0

- Motion made by Burghardt, seconded by Markham, to appoint the following individuals to the 2017-2018 Substitute Rosters effective February 8, 2018:

SUBSTITUTE ROSTERS

- Mary Ludolph – Substitute Teacher and LTA - UPK-12
- Elizabeth Stewart – Substitute Teacher Aide – UPK-12

Yes-7, No-0

BUSINESS & FINANCE:

TREASURER'S REPORT - Motion made by Youngs, seconded by Burghardt, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for December 2017 and January 2018 as presented.
ACTIVITY FUNDS Yes-7, No-0

REVENUE & BUDGET - Motion made by Burghardt, seconded by Barrows, to accept the Budget Status Reports for January 2018 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
STATUS REPORTS Yes-7, No-0

INTERNAL CLAIMS - Motion made by Youngs, seconded by McCauley, to accept the Internal Claims Audit Reports for January 2018 as presented.
AUDITOR REPORT Yes-7, No-0

DCMO BOCES – UNIT - Motion made by Burghardt, seconded by Barrows, to approve the 2018-2019 Unit Cost Methodology for DCMO BOCES Shared Services, as indicated in the DCMO BOCES Services Guides for each shared service.
COST METHODOLOGY: Yes-7, No-0

AGREEMENT FOR - Motion made by Drew, seconded by Young, the Greene Central School District at its meeting held on February 21, 2018, approved the extension of the "Agreement for the Cooperative Health Insurance Arrangement of the Broome-Tioga-Delaware County Area School District Fund" through June 30, 2023.
COOPERATIVE HEALTH Yes-7, No-0
INSURANCE EXT.

WORKERS' COMP. - Motion made by Barrows, seconded by Burghardt, to approve the Agreement between the Workers' Compensation Self-Insurance Alliance and Greene Central School for services of Greene's Clerk for the 2018-2019 school year, and to authorize the Board President to sign said Agreement on behalf of the district.
SELF-INSURANCE Yes-7, No-0
ALLIANCE – CLERK
SERVICES

DONATION FROM - Motion made by Drew, seconded by Markham, to accept with appreciation the donation of \$500.00 from the Greene Rotary Club to the school nurse office to purchase supplies for student needs.
GREENE ROTARY CLUB Yes-7, No-0

BUDGET COMMITTEE - Mark Rubitski, Business Manager, highlighted the following items from the Board Budget Committee meeting:

- School capital bonds decrease of \$83,707;
- Expense line items so far are \$31,000 below last years;
- Financial projection based on current Governor's budget at this point in the budget process indicates a 1.1 million dollar shortfall;

- Board member Barrows thanked Mr. Walters, High School Principal, and Mr. Calice, Middle School Principal, for meeting with the Budget Committee to review their building needs.

- Board member Youngs asked about the possibility of receiving more state aid after negotiations.

- legislature additional aid is usually added back in. However, we do not anticipate receiving a level that will cover our current projected gap.

- Mr. Rubitski reported that through January, the program is currently in the red \$14,600. It is anticipated that the program should get close to break even by the end of the year. Due to increased expenses and a relatively flat revenue stream, it is anticipated that the general fund will need to fund the program next year.

**SCHOOL LUNCH
PROGRAM**

- Board member Markham noted that September was a positive month and asked if there was anything that was done in September that is not being done in other months. Mr. Rubitski explained that normally in September parents are adding revenue to build up the students' account at the start of the school year and revenue is received from the summer feeding program.

- Survey regarding school colors:

DISCUSSION ITEMS:

The district office is drafting a survey to go out to students, staff, and the community. The survey will be sent to Board members first for their feedback.

Bryan Ayres, Director of PE & Athletics, reminded the Board that significant money has been spent on sports uniforms.

- Bowling Team:

Congratulations to the Boys' Bowling team for being Class "D" Champions. Brandyn Scott made the section team and will compete on March 10th at the State tournament.

- Congratulations to the Boys' swim team who had 5 swimmers compete in Sectionals against 8 other teams and Greene finished in 6th place.

- **Odyssey of the Mind:** Three teams one each from the Intermediate School, Middle School, and High School won at regionals and will compete at BU on April 7th. The Intermediate school team will perform their skit at the March assembly (March 2nd).

- **Akshar All-Star:** Congratulations to Sara Tanzini, an 11th grade student, who was recognized on January 25th by Senator Fred Akshar as an "Akshar All-Star". Akshar's All-Stars is a program which recognizes students in Senate District 52 for a wide range of accomplishments.

- Bryan Ayres, Director of PE & Athletics, stated that he and Rick Smith, Athletic Coordinator, met with Gerald Abbey, Interim Facilities Director, to go over a list of items to be addressed before the start of the spring sports season. Some of the items were: second batting cage in the gym; sand pits at the track; additional outside garbage cans; tennis court gate latches; and screen coverages for windows in the gym.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy Manual	BOE and Superintendent	Ongoing
12/20/2017	Driver Ed. Proposal	Supt./BOE	Ongoing
12/20/2017	Sound System @ Turf Field		Ongoing
12/20/2017	Small Capital Project		Ongoing
12/20/2017	Signs for Nature Trail/Track		Ongoing
1/3/2018	Audit Cmte. Community Member	Supt./BOE	Ongoing
1/3/2018	Sports Uniform Policy	BOE	Ongoing
1/17/2018	Bus Garage-outside lighting,		
1/17/2018	Bus Garage-outside lighting, fencing & upstairs bathroom	BOE and Facilities Director	Ongoing

- **Driver's Ed. Proposal** – This item still needs to be discussed with the GTA.

- **Signs for Nature Trail/Track** – These should be delivered any day.

- **Audit Committee – Community member** – No response from the community has been received.

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Daniels reported on the following:
Athletic Trainer Agreement – A copy of the signed Agreement with Our Lady of Lourdes for Athletic Training services for the remaining 2017-2018 sports season was given to the Board. Review of the budget to see if services can be continued for next year are occurring.

School Safety – Interim Superintendent Daniels has drafted a letter regarding school safety that he has drafted a letter and will share it with his colleagues and if all are in agreement, the letter will be sent out to parents. Prior to the mailing, a copy will be sent to Board members for their input.

- **Athletic Merger** – Bryan Ayres, Director of PE & Athletics, and Interim Superintendent Daniels, met with the Athletic Director and Superintendent from Oxford regarding athlete numbers to field teams. Wrestling, track and varsity volleyball are possible sports Greene might be interested in. Oxford was open to discussion, but currently their numbers are good. There is the possibility of having some singletons (Team of One) athletes.

- Board member Markham stated that JRC lacross is starting up and Oxford is also involved with that. He also mentioned that Greene was short for the boys' swimming program.

- Board member Youngs stated that he would encourage sharing especially for JV programs.

- Board member Drew asked if there was any funding available for school security and the possibility of having a trooper on

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- the premises. Interim Superintendent Daniels stated that he has not heard of any funding at this time. He also stated that our local police are in the building once or twice a week.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Jan. 31, 2018	Feb. 28, 2018 @ 4 pm
Building & Grounds	Feb. 20, 2018	Quarterly Reports
Transportation	Jan. 17, 2018	Quarterly Reports
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure	Jan. 3, 2018	
Sabbatical		
Policy	Nov. 27, 2017	February/March

* Policy Committee meeting possibly next week.

- January Pratt, Primary School Principal, announced that the kindergarten parent night is in April not march as noted on the calendar.

**PUBLIC COMMENT:
JANUARY PRATT**

- Heather Kriesel, Intrumental music teacher, stated that the Odyssey of the Mind teams did a great job with three teams moving on to the state competition on April 7th. She also thanked the Board for approve the band trip.

HEATHER KRIESEL

- Marie Scofield, GTA President, stated that she has chaperoned many field trips and they are a great opportunity for our students. She also stated that Odyssey of the Mind is a great opportunity for students to problem solve and use STEAM skills. She commented that the GTA would be happy to sit down with the budget committee to discuss their needs and impacts of budget cuts. As for safety, Ms. Scofield stated that this is an opportunity to be proactive.

MARIE SCOFIED

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 7:40 p.m. to discuss the following:

EXECUTIVE SESSION

- To discuss the performance of a particular person.
- To discuss collective bargaining negotiations.
- To discuss the Superintendent's evaluation.

Yes-7, No-0

- Motion made by McCauley, seconded by Barrows, to adjourn Executive Session at 9:09 p.m.

**ADJOURN EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 9:09 p.m.

RECONVENE

- Motion made by Youngs, seconded by Drew, to adjourn the meeting at 9:10 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk